

CONCORDIA UNIVERSITY

Council of the Faculty of Arts and Science

Minutes of the meeting held on Friday, October 14, 1988

Present: C. Bertrand, Chair; B. Spanos; E. Gardham; C. Foster; J. Appleby; R. Pallen; D. Dicks; S. Ruby; G. Valaskakis; D. Acland; P. Widden; L. Sanders; W. Gilsdorf; I. Irvine; R. Schmid; G. Auchinachie; R. Kilgour; C. Levy; M. Barlow; H. deRomer; R. Perigoe; M. Giguere; W. Byers; B. Villata; C. Gray; S. Dubas; D. Salee; C. White; M. Oppenheim; J. Drysdale; J. Ryan; G. Trudel; C. Davis; R. Seppanen; S. O'Hara; E. Mourillon; H. McLachlan; A. Macpherson; S. Letovsky; M. Sullivan; N. DeGraff; J. Bara.

Regrets: J. Gavin; Z. Hamlet; B. Barkman; S. Hoecker-Drysdale.

Absent: H. McQueen; G. Decarie; W. Hooper; H. Shulman; D. Shapiro; G. Szamosi; Y-L. Khoury; R. Pollock; E. Notkin.

Documents considered and distributed at this meeting:

ASFC 88-8M-A Ratification of student representatives

ASFC 88-8M-B Academic Planning and Priorities (Revision 2)

ASFC 88-8M-C Addendum to Report 61G- Graduate Curriculum Course Change Proposals

ASFC 88-8M-D Memorandum from Roger Côté, Director of Financial Aid

1. Call to Order

The meeting was called to order at 1341 hrs.

2. Approval of Agenda

88-8-1 It was moved and seconded (Trudel/Oppenheim) that the agenda be approved.

CARRIED

3. Approval of Minutes of September 23, 1988

88-8-2 It was moved and seconded (Oppenheim/Schmid) that the Minutes of September 23, 1988, be approved.

Correction: S. Dubas was added to the list of names present at the September 23, 1988, meeting.

CARRIED

4. Remarks from the Chair

1. The Chair opened his remarks with an apology for not having forwarded the revised Academic Planning and Priorities document prior to the meeting. He explained that Council would recess for a few minutes at the appropriate time so that members could read the new version.
2. The Dean reminded Council that he had announced a call for Honorary Degree nominations at the last meeting. He urged members to further consider nominating a candidate from Arts and Science in time for the October 24 deadline.
3. The Dean announced that in response to a request for a breakdown of the number of recipients of University Entrance Scholarships, Document 88-8M-D had been distributed for information and discussion if necessary.
4. The Dean informed Council that after lengthy consideration the Steering Committee has agreed that Council minutes will from now on be recorded in the active voice.
5. The Chair reminded Council that it had been necessary to send out a second call for nominations for the Tenure Committee elections.
6. The Dean read a memorandum from Maurice Cohen, Vice-Rector, Institutional Relations and Finance, dated October 13, 1988, which was a response to Council's request for information regarding the appointment of Normand Proulx. The Vice-Rector's response is attached to the Minutes as document ASFC 88-8M-E.
7. The Faculty Personnel Office has been reminded to provide data regarding average salaries for the various ranks across the University. These figures should be available for the November meeting.

5. Questions and Announcements

1. R. Kilgour asked if it would be possible to obtain more table space. The Dean responded that the matter would be followed up.
2. In response to a question regarding the implementation date of the GPA performance requirement, Vice-Dean Dicks confirmed that June 1, 1989, was the date.
3. S. O'Hara informed Council that an article in the Concordian regarding the GPA had been misleading, and students were very concerned. He asked if the Faculty could do anything to inform students as to the impact of the GPA. Vice-Dean Dicks responded that perhaps an information campaign could be held next year. He would welcome any suggestions as to how the issue might be approached. O'Hara agreed to obtain feedback from CUSA, and he would inform the Vice-Dean.

4. S. O'Hara asked whether it was necessary to have an Honorary Degree recipient physically present at Convocation? The Dean responded that the Faculty would be expected to have at least one Honorary Degree recipient from Arts and Science. However, it has occurred that an Honorary Degree has been given posthumously.
5. R. Kilgour commended the Communication Studies Department on the quality of their 1987-88 academic activities booklet, but wondered what the production cost was. The Dean joined in the commendation, citing Dennis Murphy and those who had been involved in its production. W. Gilsdorf was to research the cost and get back to R. Kilgour.
- 6.a) Election of faculty members to Arts and Science Faculty committees  
(Document ASFC 88-8M-A)

Prof. L. D. Colebrook (Chem) was elected by acclamation to serve on the Advisory Search Committee for the appointment of Chair in the Department of Biology. (Prof. Maly's term ends December 1988).

ARTS AND SCIENCE FACULTY PANEL  
(Academic Regulations Regarding Cheating)

Professor H. Enesco (Biol) was elected by acclamation for a two-year term (ending May, 1990)

8-3 It was moved and seconded (Ruby/Pallen) that the terms of current faculty members on this committee be extended as follows:

Assoc. Prof. R. Coyte (Poli)	May, 1990
Assoc. Prof. B. Petrie (Soci)	May, 1989
Assoc. Prof. S. Hoffman (Engl)	May, 1989
Assoc. Prof. R. Zienius (Chem)	May, 1989

The rationale for these extensions was to provide for continuity in the Committee.

CARRIED

PART-TIME FACULTY ELECTIONS COMMITTEE

The following faculty members were elected by acclamation as indicated:

C. Carpi	(Modl)
G. Nolting	(Engl)
F. Sonsoles	(Modl)

SUB-COMMITTEE OF SENATE ON THE UNIVERSITY WRITING TEST

The term of R. Seppanen (Engl) was extended until December 31, 1988. (Replacing Assoc. Prof. H. Hill)

RESEARCH COMMITTEE OF SENATE

Prof. D. Gold (PSYC) was elected by acclamation to a three year term - ending May, 1991.

BOARD OF GRADUATE STUDIES

Assoc. Prof. J. Smucker was elected by acclamation to a three year term - ending May, 1991.

GRADUATE AWARDS COMMITTEE

Asst. Prof. J. Capobianco (Chem) was elected by acclamation to a two year term - ending May, 1990.

b) Ratification of student representatives (Document ASFC 88-8M-A)

The following student representatives were ratified to serve one year terms as indicated:

ARTS AND SCIENCE FACULTY COUNCIL STEERING COMMITTEE

Undergraduate students:                   Shawn O'Hara  
  Harriett McLachlan

ARTS AND SCIENCE FACULTY COUNCIL

Undergraduate students:	Yves-Laurent Khoury Alex Macpherson Shawn O'Hara Stuart Letovsky Harriett McLachlan	Edsel Mourillon Nancy DeGraff Robin Pollock Eric Notkin Melodie-Ann Sullivan
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Graduate students:                       Narasimha Kramadhati                   Jana Bara

ARTS AND SCIENCE CURRICULUM COMMITTEE

Undergraduate student:               Yves-Laurent Khoury

ARTS AND SCIENCE FACULTY COMMITTEE ON THE STATUS OF WOMEN

Undergraduate students:               Melodie-Ann Sullivan                   Nancy de Graff

ARTS AND SCIENCE FACULTY PANEL  
(Academic Regulations Regarding Cheating)

Undergraduate students:	Shawn O'Hara Miguel Legault Eva Jando	Eric Goldszmidt Eric Notkin Melodie-Ann Sullivan
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Alternate:                       Edsel Mourillon

COMMITTEE ON GENERAL EDUCATION

Undergraduate student: Nancy de Graff

FACULTY HONOURS COMMITTEE

Honours undergraduate student: Robin Pollock (Psych)

STUDENT REQUEST COMMITTEE

Undergraduate students:	Member:	Alex Macpherson
	Alternate:	Stuart Letovsky

SUB-COMMITTEE OF SENATE ON THE UNIVERSITY WRITING TEST

Undergraduate student: Edsel Mourillon

RATIFIED

c) Notice of Election - Search Committee for the Appointment of Chair - Department of Economics (Document ASFC 88-8M-A)

The Dean announced a Notice of Election for one full-time faculty member required to serve on the Advisory Search Committee for the Appointment of Chair in the Department of Economics. (Assoc. Prof. Irvine's term ends May 31, 1989)

7. Academic Planning and Priorities (Revision 2) (Document ASFC 88-8M-B)

As announced under Remarks from the Chair, the Dean called a short recess so that members could read this newly revised document.

88-8-4 It was moved and seconded (Gilsdorf/Drysdale) that document ASFC 88-8M-B Academic Planning in the Faculty of Arts and Science be approved and forwarded to the Academic Planning and Priorities Committee of Senate.

R. Perigoe asked the Dean to explain the document. (i.e. Does it replace a previous document? Is it a statement of principle? What happens once it moves up the hierarchy, in terms of resources?)

The Dean explained that these questions had been discussed in previous debates. This is not a statement of principle. This is a working document for 1990-1992, in terms of documenting basic guidelines which the Faculty wishes to emphasize, and how best to do so. It will be forwarded to the Senate Academic Planning and Priorities Committee. If accepted by the APPC of Senate, some resources may become available to help the Faculty implement the priorities stated in this document. The goal is to begin thinking ahead regarding where the Faculty wants to go, so that the academic sector drives the budget and not the other way around. It is hoped that by the end of this year there will be a University-wide document on Academic Planning and Priorities.

S. O'Hara asked if Council was going to move into a Committee of the whole to ensure that everyone is happy with the revisions?

The Dean replied that it would be preferable at this time to have amendments and to vote on those, rather than debate in the committee of the whole.

88-8-5 It was moved and seconded (Oppenheim/Widden) that two words be added at the bottom of page 2. Where the document reads "The Faculty will concentrate on strengthening existing graduate programmes. It will, at the same time, encourage the establishment of new graduate programmes where the need is demonstrable." it should read "...where the expertise and need is demonstrable."

M. Oppenheim added that this could mean that new graduate programmes might not be given proper consideration, or might be ruled out. Also, "need" should not be the sole criterion. Both Council and BGS look at the expertise of a department first. Otherwise departments could argue simply on the basis of need, without considering academic qualifications.

S. O'Hara was disturbed by the word "demonstrable" as there was no indication as to what "demonstrable" means.

The Dean explained that this document cannot, nor should it, include every foreseeable permutation. "Need" encompasses a number of things, including expertise. The word "demonstrable" is a word that allows a variety of possibilities to come forward. It should be clear that the Faculty does not wish to stop the establishment of all new graduate programmes.

Vice-Dean Dicks further explained that the Faculty already has a rather lengthy procedure for demonstrating need, such as the Curriculum Committee, Council, APPC, ad hoc committees, etc.

#### THE AMENDMENT WAS DEFEATED

88-8-6 It was moved and seconded (Gray/Ryan) that there be an amendment at the end of the first paragraph on page 3. The sentence which reads: "By implication, unscheduled major changes will not be considered over this two year period." was to read: "By implication, major changes not already proposed will not be considered..."

C. Gray explained that "unscheduled" could mean several things, and should be specified.

Vice-Dean Dicks disagreed as the word "schedule" is used previously, which clarifies the meaning. Proposals can be made anywhere from now until March 1990. This, however, precludes major changes arriving at the last minute.

#### THE AMENDMENT WAS WITHDRAWN BY THE MOVER AND SECONDER

S. O'Hara pointed out that in the same paragraph, the reference to student advising was vague. He wondered what would be done about advising once this document left Council.

The Dean replied that if the document were passed, he was planning to start putting it into practice. At the moment, the statement is vague, because the Faculty is not sure of the best way to improve advising.

I. Irvine drew Council's attention to page 2 of the document, the 5th line of the second paragraph, "More specifically, within the above mentioned context, the Faculty will adopt a specific policy to ensure that it can provide departments and colleges with sufficient resources." That statement is followed by two qualifying statements, "One step toward the development of this policy 'will be'..." and "A second step 'would be'..." He wondered if this was intentional.

88-8-7 It was moved and seconded (Irvine/deRomer) to change "would" to "will" in the second paragraph of page 2.

CARRIED

88-8-8 It was moved and seconded (O'Hara/Mourillon) that the following change be made on page 2, the second paragraph: after "A second step will be to examine ways to increase the number of full-time faculty" to read: "A second step will be to examine ways to increase the number of full-time faculty and teaching assistants".

At the request of Vice-Dean Pallen, S. O'Hara explained that some departments are considering using teaching assistants in class. Full-time professors would lecture and then the TAs would assist students with various questions for clarification. The TA's would be graduates which would help strengthen the University's graduate programmes.

B. Byers could not see how this amendment was relevant to the content of this paragraph, which deals with providing departments and colleges with sufficient resources.

C. White suggested that perhaps an amendment could be made on the fourth line from the bottom of that paragraph: "Accordingly, the Faculty will increase the amount of resources it allocates for the support of graduate students" could be amended by adding "...including graduate student Teaching Assistantships."

THE AMENDMENT WAS WITHDRAWN BY THE MOVER AND SECONDER

88-8-9 It was moved and seconded (White/O'Hara) that the sentence that reads "Accordingly, the Faculty will increase the amount of resources it allocates for the support of graduate students..." be amended by adding "...including teaching assistantships."

CARRIED

P. Widden stated that the last sentence on page 4 implied that young instructors would be given a three-credit course remission so that they can devote time to the study of teaching. Perhaps it should also imply that the Faculty is willing to give remissions to those who would seek help when needed from the Learning and Development Centre.

Vice-Dean Dicks added that the first part of the paragraph mentioned increasing the opportunities for research which could include course remissions as well, and to give faculty members an opportunity to work on their teaching skills.

C. Gray suggested that there may be potential for conflict with the Collective Agreement.

J. Ryan felt that some specific statement should be made regarding the possibility of getting a course remission for a research project already underway.

Vice-Dean Valaskakis felt that if the Faculty went beyond the current wording in the document the Collective Agreement would have to be dealt with.

THE DOCUMENT, AS AMENDED, WAS ACCEPTED UNANIMOUSLY

8. Addendum to Report 61G - Graduate Curriculum Course Change Proposals (Document ASFC 88-8M-C)

88-8-10 It was moved and seconded (Dicks/Byers) that Option B, mentalités collectives, in the MA in History programme, be deleted.

The rationale for the deletion is that there are no students enrolled in the programme, and the availability of faculty with the necessary expertise is uncertain.

CARRIED

88-8-11 It was moved and seconded (Dicks/White) that the "C" rule in Psychology be stated in the Calendar.

Vice-Dean Dicks explained that Psychology wished to make this rule explicit - "Students are allowed no more than one C grade while registered in any graduate programme in Psychology."

G. Auchinachie pointed out that BGS is asking everyone to do this.

The Dean suggested that it might be desirable for the Vice-Dean to remind departments again.

CARRIED

88-8-12 It was moved and seconded (Dicks/Drysdale) that the proposed amendments to the PhD programme in Humanities be accepted.

Vice-Dean Dicks explained that these changes were consistent with the BGS appraisal of the Ph.D. in Humanities programme. A six- credit core course has been added, and minor changes in the comprehensive exams have been made.

G. Auchinachie remarked that Dr. Barakett had stated that there may be difficulties in finding faculty to teach the core course due to the interdisciplinary nature of the programme.

J. Drysdale added that the Ph.D. in Humanities Committee was currently discussing the issue. No decisions have been made at this time, but it is expected that the matter will be resolved shortly.

M. Oppenheim added that both the BGS and the outside appraiser of the programme imposed this core.

The Dean confirmed that there were several good reasons why this had been imposed on the programme.

CARRIED

Vice-Dean Dicks reminded Council that the next opportunity to propose graduate or undergraduate curriculum changes is February/March of next year.

9. Other Business

None

10. Next Meeting

October 21, 1988, at 9:30 a.m. in AD-131, Loyola Campus, for the approval of the fall graduation list; November 11, 1988.

11. Adjournment

88-9-13 It was moved and seconded (Oppenheim/Barlow) that the meeting be adjourned at 1507 hrs.

CARRIED

BS: jpd 02/11/88